

MY CODE OF PROFESSIONAL RESPONSIBILITY

Respect for your safety and welfare is my main concern. It is therefore my professional responsibility to...

1. **[PURPOSE]**... Obtain clear consent from you, regarding the purpose, methods and scope of our work together.
2. **[BUSINESS]**... Make clear all administrative and financial aspects of our relationship in the first few sessions.
3. **[PRIVACY]**... Keep all our work together (including any records) confidential. There are 3 exceptions to this: i) my supervision ii) the law iii) your written permission to do otherwise.
4. **[WELFARE]**... Work in a way that supports the development of your wellbeing, and not mislead you for my own personal gain.
5. **[SAFETY]**... Keep you as safe as possible in our work together. This means that: i) I only work in a manner for which I am properly qualified and insured ii) I alert you to any risk in our working together iii) Any physical contact between us is agreed upon *beforehand* for clearly stated therapeutic purposes and there will *never* be any contact with your lips, genitals or breasts iv) You *always* have the right to stop the session at any point if you are uncomfortable with what is happening.
6. **[BOUNDARIES]**... Avoid any 'dual' relationships with you that could damage the effectiveness of our work together.
7. **[PROFESSIONAL]**... Locate, advertise, dress and behave to a professional standard, provide you with full details of my professional association and have arrangements in place in case of any sudden incapacity on my part.
8. **[RESPECT]** ... Treat you, myself and all other professionals with the utmost respect and observe the law of the land.
9. **[TRAINING]** ... Keep myself informed and up to date of developments within my profession and fulfil all the training and supervisory requirements of my professional Associations.
10. **[TRANSPARENCY]**... Display this code visibly in my place of work and co-operate fully in any complaints procedures taken against me.

This code summarises the main points of the codes of ethics of the professional bodies to which I belong. If you believe that any of the 10 points above have not been adhered to by me, then please raise this with me personally and if not satisfied with my response, then you can make a complaint against me through The United Kingdom Association of Transactional Analysts.

Based on the "Universal Code of Professional Responsibility" (The Transactional Analyst, Pyves,G 2016)